

**Wilson County CTP Steering Committee  
Minutes  
November 12, 2009, 9:00 am**

**Members Present**

R. Bryant Bunn, III, P.E.  
Charles Pittman  
Gronna Jones  
Jennifer Lantz  
Jimmy Eatman, P.E.  
Ron Sutton, P.E.

Janet Holland  
Rodger Lentz  
Mark Johnson  
Daniel N. Van Liere  
Elaine Swinson  
Elina Zlotchenko

**1. Welcome**

Daniel Van Liere with the Upper Coastal Plain RPO began the meeting at 9:15 am and welcomed everyone to the steering committee meeting for the Wilson County Comprehensive Transportation Plan (CTP).

**2. Minutes**

Mr. Van Liere asked everyone to look over the minutes from the previous meeting and asked for any comments or corrections to the minutes. No comments or corrections were made.

**3. Resolution of Participation/Purpose, Goals, and Vision**

Mr. Van Liere reported that he and Mrs. Zlotchenko visited each municipality within Wilson County and made a presentation, explaining the purpose of the Wilson Co. CTP and asking that each Council adopt a resolution of participation. Mr. Van Liere stated that he was well received and was not confronted with any concerns or issues from the municipalities. The Town of Sims has asked that their presentation be rescheduled for the beginning of 2010 so that any presentation can be given to the new Mayor and town council resulting from the 2009 municipal elections.

**4. Survey Results**

Mr. Van Liere presented the results from the Wilson County CTP survey. The survey lasted from August through the end of September. Rodger Lentz commented that the steering committee needs to recognize that 15% of the City of Wilson does not own a vehicle and the survey results presented by the RPO may not represent that population. It was suggested that when public meetings are scheduled towards the middle to end of the study, that this 15% population may want to be further surveyed.

**5. Model and CTP Information Update**

Mrs. Zlotchenko updated the steering committee on her work and where the model stood at the present time. Mrs. Zlotchenko explained that the roads to be studied have been identified and that data is still being collected for them which will work with the model and analysis. She then moved on to explain the facility types of the road network as they exist today. Time was then

spent determining what the facility type for each road should be analyzed as for the analysis model.

Mrs. Zlotchenko spent time presenting to the steering committee structurally deficient or functionally obsolete bridges, Population TAZ, and Employment information.

**6. Data Collection – Current and Future Steps**

Ms. Zlotchenko explained that she, along with the RPO, will spend the next two months collecting AADT information as well as working on the City of Wilson and County models to provide more analysis at the next meeting.

**7. Next Meeting**

The next meeting will take place either in January or February of 2010.